

AUDIT AND RISK MANAGEMENT COMMITTEE - Outstanding Actions – March 2021

Items from meeting held 13 January 2021		
AGENDA ITEM	Action	Officer and target date
5. WORK PLAN	The Informal Risk Challenge Session programme to be included in the work programme.	Town Clerk 23 March 2021
8. INTERNAL AUDIT REVIEW OF OPERATIONAL PROPERTY MANAGEMENT – STATUS UPDATE	Findings of review to be presented to the Committee at its next meeting	Head of Audit and Risk Management Date: 23 March 2021

Items from meeting held 3 November 2020		
AGENDA ITEM	Action	Officer and target date
13. UPDATE ON SMITHFIELD CANOPIES AND SUBSEQUENT REMEDIAL WORKS	Head of Audit and Risk Management to conduct internal audit of the Department for Markets & Consumer Protection and the City Surveyor's Department to determine risk ownership.	Head of Audit and Risk Management/ City Surveyor/ M&CP Date: 23 March 2021
19. NON- PUBLIC ANY OTHER BUSINESS	The matter of related party transactions and declarations of interests from members would be addressed.	Town Clerk/ Chamberlain's COMPLETED

Items from meeting held 1 October 2020		
ITEM	Action	Officer and target date
14. Deep Dive – CR29: Information Management	Update to be brought to Committee regarding actions taken to address the risks associated with the Information Management Strategy (2018-2023) not fully being implemented.	Town Clerk/Chamberlain Date: 5 October 2021